



STATE OF WASHINGTON
DEPARTMENT OF LICENSING

BOARD FOR ARCHITECTS
MEETING MINUTES
REGULAR BOARD MEETING

DATE: August 24, 2012

TIME: 9 AM

LOCATION: Department of Licensing
405 Black Lake Blvd SW, Room 209
Olympia, WA 98507

BOARD MEMBERS PRESENT: Charles Farrell, Chair
Neitha Wilkey, Vice Chair
Colin Jones, Secretary
Rick Benner, Member
Benson Nielsen, Member
Blaine Weber, Member
Pamela Transue, Public Member

STAFF PRESENT: Joe Vincent, Jr., Executive Director
Lorin Doyle, Deputy Administrator
Autumn Dryden, Administrative Assistant
Melinda Lund, Licensing Manager

1. Call to Order 9:02 AM

1.1. Introductions

The board and staff introduced themselves

1.2. Order of agenda

The agenda was amended as follows:

Added 10.3 – October 2012 meeting date

Mr. Farrell made a MOTION to approve the order of the agenda as amended. Ms. Transue seconded the MOTION and it passed.

1.3. Approval of minutes, June 8, 2012 meeting

Ms. Transue made a MOTION to approve the June 8, 2012 minutes as presented.
Mr. Jones seconded the MOTION and it passed.

1.4. Review Communications

No business

2. Rule Adoptions/Hearings/Public Presentations

No business

3. New Business

3.1. NCARB Program Modifications

The board reviewed the proposed National Council of Architectural Registration Boards (NCARB) program modifications. There were no objections or concerns.

Mr. Nielsen made a MOTION to support the proposed NCARB program modifications. Mr. Jones seconded the MOTION and it passed.

Action Item: Mr. Vincent will notify NCARB of the board's support of the proposed program modifications.

4. Old Business

4.1. Review Master Action Items list

The board reviewed and discussed the master action items list.

Action Item: Republish 2011 use-of-title article in the 2012 annual report.

Action Item: Ms. Wilkey will send her draft article about NCARB committees to staff for completion and publishing in the annual report.

Action Item: The sanctions report will be expanded to include sanctions for the past five years. The report will roll forward, always showing the last five years.

5. Complaints / Investigations

5.1. Files for review

5.1.1. 2011-12-0401-00ARC (Jones)

Ms. Jones recommended case 2011-12-0401-00ARC be closed without further action. Mr. Farrell made a MOTION to accept this recommendation. Mr. Nielsen seconded the MOTION and it passed.

5.1.2. 2012-06-0400-00ARC (Jones)

Ms. Jones recommended case 2012-06-0400-00ARC be closed without further action. Mr. Weber made a MOTION to accept this recommendation. Mr. Farrell seconded the MOTION and it passed.

Action Item: Mr. Vincent will ask the Assistant Attorney General –
“Do state agencies and state institutions have jurisdiction as their
own building departments?”

6. Legal Issues and / or Deliberation

6.1. Orders to be presented

6.1.1. 2010-07-0400-00ARC (Nielsen)

Voluntary Surrender in Lieu of Discipline (Agreed Order) – Anne
Van Dyne

Ms. Transue made a MOTION to accept the Agreed Order as
presented. Ms. Wilkey seconded the MOTION and it passed.

In the matter of unprofessional conduct of
Anne Van Dyne

- In lieu of further disciplinary procedures, Licensee’s license to practice professional architecture in the state of Washington shall be voluntarily surrendered and licensee shall never practice as a professional architect in the state of Washington, including any temporary, emergency, or volunteer practice.
- Licensee shall immediately return to the Board her Architect wall certificate and all copies of current credentials.
- Licensee shall never practice architecture and never reapply for licensure in the state of Washington or any other jurisdiction.

CLOSED SESSION, if necessary

7. Disciplinary & Investigation Items

7.1. Closed session deliberation report
No business

7.2. Current cases disciplinary report
Packet item; no action taken

7.3. Disciplinary sanctions report
Packet item; no action taken

8. Committee/Task Force Reports

No business

9. Board Executive’s Report

9.1. Financial Report
Packet item; no action taken

9.2. Board/Staff Travel

9.2.1. NCARB Annual Meeting Report (Wilkey)

Ms. Wilkey reported on the National Council of Architectural Registration Boards (NCARB) annual meeting. She found the new member training particularly helpful.

9.3. Other items

9.3.1. Administrative Matters

No business

9.3.2. Statistics

The board reviewed the standard reports and discussed the increase in delinquent licenses.

Action Item: Staff will research the possibility of analyzing delinquent license data to determine how many are in-state and how many are out-of-state.

10. Other Business

10.1. Action items from this meeting

Action items from the meeting were reviewed.

10.2. Agenda items for next meeting

- Building permit jurisdiction for state agencies and institutions

10.3. Other Business – October 2012 meeting date

Due to scheduling conflicts, the October 2012 meeting was moved from October 19 to October 26.

11. Adjournment 11:17 AM

Submitted by:

Joe Vincent, Jr.
Executive Director

Date

Approved by:

Neitha Wilkey
Board Chair

Date